

**Personal information consent form**

In order to provide a professional and effective service we need to keep a record of personal information. This is information such as your name and contact details, the person to contact in case of emergency and details of your meeting or volunteering with us. All Lion members treat any personal information as private and confidential. It is recorded on a database and/or in a paper file.

You have the right to see any information that we hold about you, and to have your details removed.

We may compile statistical information for monitoring purposes but this will never include references to a particular individual. We may also wish to use your image for press releases or publicity.

There may be times when a fellow Lion might need to discuss some of your personal details with other organisations or agencies.

We will only do this when it is necessary and will help you. In order to do this, we need your permission.

**Consent**:

I have read and understood the information above, and I give my written consent for Chepstow and Caldicot Lions to hold personal information about me, to use my image appropriately as described and for Lions to share information with other agencies where it is necessary.

Name:

Signature:

Date: